

OFFICE OF THE DIRECTOR OF EDUCATION
BUSINESS AND FACILITIES STANDING COMMITTEE
PUBLIC SESSION
MEETING AGENDA – Wednesday, June 3, 2015
6:00 p.m. – GEORGIAN ROOM

1. Approval of Agenda
2. Declaration of Conflicts of Interest

Closed Session - Nil

Presentations/Delegations - Nil

Items For Decision

- | | | |
|--|-----------------|------------------|
| 1. Replacement Name for Victoria Harbour Elementary School | (BF-D-1) | Stuart Finlayson |
| 2. Attendance Area Review (AAR): New Alcona South P.S. | (BF-D-2) | John Dance |
| 3. New Policy No. 2199 – Flag Protocol | (BF-D-3) | Brian Jeffs |

Items For Information

- | | | |
|---|-----------------|-------------|
| 1. Contract Awards Within Approved Budget | (BF-I-1) | Brian Jeffs |
| 2. Surplus Property Update | (BF-I-2) | John Dance |

Correspondence - Nil

Other Matters

Notices of Motion for Next Meeting

Adjournment

DISTRIBUTION

Trustees
Superintendents

NOTICE: Public Standing Committee meetings are video-recorded and made available for public viewing.

TO: The Chairperson and Members of the
Business and Facilities Standing Committee

FROM: Superintendent of Education

SUBJECT: **REPLACEMENT NAME FOR VICTORIA HARBOUR ELEMENTARY SCHOOL**

1. Background

As a result of the Accommodation Review Committee, ARC 2011:01, Waubaushene Elementary School and Port McNicoll Public School will close in June 2015. Students from these schools will amalgamate with students currently attending Victoria Harbour Elementary School (VHES). Students and school council members from the three Tay Township schools requested the renaming of the existing VHES to further support a successful transition and help build a sense of community that meets the needs of all students. The principal of VHES established an ad hoc committee as per Policy 4440 to recommend to the Simcoe County District School Board (SCDSB) a school replacement name for consideration and Board decision.

2. Committee

The ad hoc naming committee members were as follows:

Michele Locke (Vice Chair of the Board and Trustee Midland, Tay, Severn, SCDSB)
Stuart Finlayson (Superintendent of Education)
Brian Jackson (Principal, VHES)
Parker Roper (Student, Waubaushene E.S.)
Mackenzie Smith (Student, VHES)
Patricia Roussel (Student, Port McNicoll P.S.)
Carly Richardson (Parent, Waubaushene E.S.)
Cheryl Weatherell (Parent, VHES)
Amy Robitaille (Parent, Port McNicoll P.S.)
Sandy Talbot (Tay Township, Councillor)
Janet McFadden (Community Member, Victoria Harbour Public Library Librarian)
Val Morphet (Senior Administrative Support-Elementary, VHES)

3. Naming Process

Suggested names for the replacement name for Victoria Harbour Elementary School were invited through School Council, school website, local media, Tay Municipal Office, local library/shops and each of the three schools that are being amalgamated. Input was received from students, parents, community members and staff. A total of 330 naming submissions were received. Meetings were held April 30 and May 7, 2015. The committee reviewed all proposed names for the renaming of VHES and after extensive discussion and consultation, which included the thoughts of our student representatives, the naming committee arrived at a shortlist of the following three names; Georgian Heights Public School, Triple Bay Public School and Tay Shores Public School. Further discussion and debate led to a unanimous decision to recommend that Victoria Harbour Elementary School be renamed Tay Shores Public School. The recommended date that this will come into effect is September 1, 2015.

4. Rationale

The committee felt that each of the shortlisted names; Georgian Heights Public School, Triple Bay Public School and Tay Shores Public School held geographic ties to the region. However, when all factors were considered, it was unanimously decided that Tay Shores was the most appropriate of these three names.

The name Tay Shores Public School will encourage students to make an immediate connection as it is readily recognizable to families in all three Tay communities. This name was chosen because all three communities have direct ties to the shorelines of beautiful Georgian Bay. It is the only public school in Tay Township and the name is inclusive to all families living in the area.

RECOMMENDATION

That the Business and Facilities Standing Committee recommend that the Board approve the name Tay Shores Public School as the name to replace the current Victoria Harbour Elementary School effective September 1, 2015, as set out in Report No. BF-D-1, Replacement Name for Victoria Harbour Elementary School, dated June 3, 2015.

Respectfully submitted by:

Stuart Finlayson,
Superintendent of Education

June 3, 2015

TO: The Chairperson and Members of the
Business and Facilities Standing Committee

FROM: Superintendent of Facility Services

SUBJECT: **ATTENDANCE AREA REVIEW (AAR): NEW ALCONA SOUTH P.S.**

1. Background

The Board approved an Attendance Area Review (AAR) for the elementary schools in the Southeast Central planning review area as set out in Report No. BF-D-1, Attendance Area Review (AAR): New Alcona South public school, dated October 1, 2014. The schools included in the review are Alcona Glen Elementary School, new Alcona South public school, Goodfellow Public School and Innisfil Central Public School.

Following the guidelines of Board Policy 2317 – School Attendance Areas, the review was undertaken to address significant accommodation and program pressures relating to increasing population growth pressures facing the community of Alcona. The anticipated growth in Alcona resulted in the ministry approving funding on April 1, 2014 for the construction of the new Alcona South ps with a capacity for 412 students. The new school is expected to open for September 2016. This review will prepare for the opening of the new elementary school by forming a new attendance area.

APPENDIX A depicts the current attendance areas including a holding area for the new school that was identified in the 2013 Capital Plan. The area includes students from the Alcona Glen Elementary School, Goodfellow and Innisfil Central Public School areas. The new school's holding area was used as a preliminary attendance area and provided the basis for the current/projected enrolment that was submitted as part of the business case for the new Alcona South ps.

Development activity in Alcona is healthy and ongoing. The Alcona Secondary Plan Area has a projected built out population of approximately 10,000 persons. Within the Alcona Glen ES attendance area there are approximately 600 units available for building permits, with another 200 units in the planning approval process. Within proximity to the new Alcona South ps holding area there are approximately 227 units available for building permits, with another 2200 units in the planning approval process.

The objective of the new attendance areas are to provide greater stability to students and families in all Alcona schools and to reduce accommodation pressures on Alcona Glen Elementary School and Goodfellow Public School. The new school will facilitate a strong sense of community for this area and neighbouring schools. The proposed attendance area for the new Alcona South ps is developed having regard for efficiencies in its walking zones, overall capacities, enrolment changes, balancing enrolment, minimizing the need for portables, and the provision of program.

Current enrolment at Alcona Glen ES is approximately 876 students and the school has a permanent on-the-ground (OTG) capacity of 622. School utilization is at 148% and is projected at 100% when the new Alcona South ps is opened in September 2016. Current enrolment at Goodfellow PS is approximately 654 students and the school has a permanent OTG capacity of 504. School utilization is at 140% and is projected at 113% for September 2016. A detailed and thorough analysis with up to date enrolment data has indicated that Innisfil Central PS, although not fully utilized, is not a solution to alleviate the pressures being experienced at the other two schools in Alcona. Given the rural location of Innisfil Central PS, a future option to increase enrolment is to monitor new growth areas and distribute students between Innisfil Central PS and Killarney Beach PS. As outlined in the status quo enrolment chart below, the future student populations will continue to grow at Alcona Glen ES and Goodfellow PS.

<u>Status Quo Enrolment Statistics</u>							
	History		Actual	Projected			2016%
	2009	2013	2014	2016	2020	Capacity	Capacity
Alcona Glen ES	737	817	876	923	1011	622	148%
Goodfellow PS	626	655	654	704	714	504	140%
Innisfil Central PS	205	188	175	168	155	196	86%
Total	1568	1660	1705	1795	1880	1322	125%
Total over Capacity	246	338	383	473	558		

The French Immersion and Extended French as a Second Language programs were not included or impacted by this review and students from the Alcona Glen ES, Innisfil Central PS, and Goodfellow PS attendance areas will continue to attend Goodfellow PS.

2. **Current Status**

The AAR commenced with a public meeting held at Alcona Glen ES on April 16, 2015. An information letter was sent to students of all schools in the review area. Families who were located in the proposed area for change were provided a proposed attendance area map with walk/bus zones as well as a question and answer information sheet. The new school site plan and the proposed school design were posted in all three schools to provide information to families. Students residing in the review area who are in either French Immersion and Extended French as a Second Language were provided with a general information letter, similar to all families not immediately impacted by the proposed boundary changes. Each school provided further information for families who requested more information.

At the public meeting, families were greeted by the Alcona Glen student welcome team, who introduced board staff and thanked everyone for coming. The welcome team also took part in the presentation by sharing some of the transition strategies that will be used to introduce students to each other from the various schools, creating excitement and developing over all comfort over the next year to help ensure a smooth transition into the new school. The Alcona Glen student technical team looked after setting up the presentation screen, ran the PowerPoint presentation, and ensured sound and microphones worked properly. Display boards were set up allowing students and parents to get a better look at the new school and the proposed boundaries if they had not already seen them at their respective school.

APPENDIX B depicts the proposed areas of transfer to the new Alcona South ps. The proposed changes would result in approximately 342 students being transferred to the new Alcona South ps. Approximately three students would be transferred from the Innisfil Central PS attendance area who live along 7th Line. Approximately 110 students would transfer from the current Goodfellow PS holding area. Approximately 229 students would transfer from the Alcona Glen ES attendance area. These transfer totals do not include current 2014-2015 Grade 7 and 8 students as they will graduate by September 2016. Current Grade 6 students who will be entering Grade 8 in September 2016 will have the choice to stay at their current school until they graduate. As seen in the chart below, the projected starting enrolment for the new Alcona South ps will be approximately 433 students.

<u>Attendance Area Change Enrolment Statistics</u>					
	Actual	Projected			2016%
	2014	2016	2020	Capacity	Capacity
Alcona Glen ES	876	622	648	622	100%
Alcona South		433	536	412	105%
Goodfellow PS	654	572	541	504	113%
Innisfil Central PS	175	168	155	196	86%
Total	1705	1795	1880	1734	101%
Total over Capacity	-29	61	146		

The impact on enrolment at the schools involved in the AAR will be beneficial short and long term, resulting in school populations that lend themselves to efficient and effective program. Alcona Glen ES will be at capacity and be ready for additional growth. Goodfellow PS will be slightly over capacity and will provide a balanced student population offering both English and French programs. These schools will be closely monitored as future residential growth occurs and a new elementary school for this area will be recommended via the Capital Plan when enrolment justifies this need. APPENDIX C and APPENDIX D outline the proposed attendance areas for the review area and the new Alcona South ps.

3. Comments and Concerns

At the public meeting held on April 16, 2014 at Alcona Glen ES the plan was shared with the community and feedback about the proposal was encouraged. There were approximately 44 persons in attendance excluding staff. APPENDIX E is the question and answer sheet that was sent to families in the proposed areas of transfer. This addressed many anticipated questions. A main question was that community members would be concerned about the crossing at the intersection of 7th Line and Webster Boulevard. The question and answer sheet informed community members that the school board has been in contact with the municipality ensuring there will be a proper crossing put into place at this intersection prior to the school opening.

Responses to the proposal were almost all positive. Concerns expressed by individuals were about busing, having siblings potentially attending different schools, stress created by transferring schools, special education and staffing implications, transition strategies and timelines, and concern about losing the adjacent park. One comment that was received suggested forming a parent council for the new school before the school even opens. One concern voiced was regarding current Grade 5 students that would enter Grade 7 in September 2016 and if there was an option for a student to stay at their current school. It was suggested that a positive aspect about transfer is that there is already an established community and school openings have been extremely successful with transition strategies that parents can trust will be beneficial to students.

Two additional responses were submitted using a feedback form. The first concern was over the north east corner of the Alcona Glen ES attendance area which includes Leslie Drive and Adullam Avenue and whether the students there would still be bused to Alcona Glen ES. The early goal was to make Alcona Glen ES a walk only school, however during the formation of the new Alcona South ps attendance area, it was found that this north east area does not produce enough students for a switch to Goodfellow PS to be feasible from a transportation standpoint. Discussion with the Simcoe County Student Transportation Consortium confirmed the decision to carry on with the busing of these few students to Alcona Glen ES as it would not be feasible to bus these students to Goodfellow PS.

The second concern was regarding the need to support students with special needs, and that the new school would be allocated the appropriate amount of Educational Assistants and SERTS which correspond to the pupils of the new school. These are staffing details that will need to be addressed within the next calendar year staffing model. The SCDSB Special Education team will be provided with the children transitioning to the new school to ensure the appropriate supports and transition strategies are put into place.

4. Conclusion

The proposed attendance area change will establish the first attendance area for the new Alcona South ps. This will alleviate the program pressures at Alcona Glen ES and Goodfellow PS caused by the growing population in Alcona. This attendance area formation will prepare the Alcona community as a whole for current and future growth.

Program at schools in Alcona will experience a more stable atmosphere and the amount of students walking to school will be enhanced. The French Immersion and Extended French as a Second Language programs are not impacted by this review and students in these programs are not affected by the proposed changes.

RECOMMENDATIONS

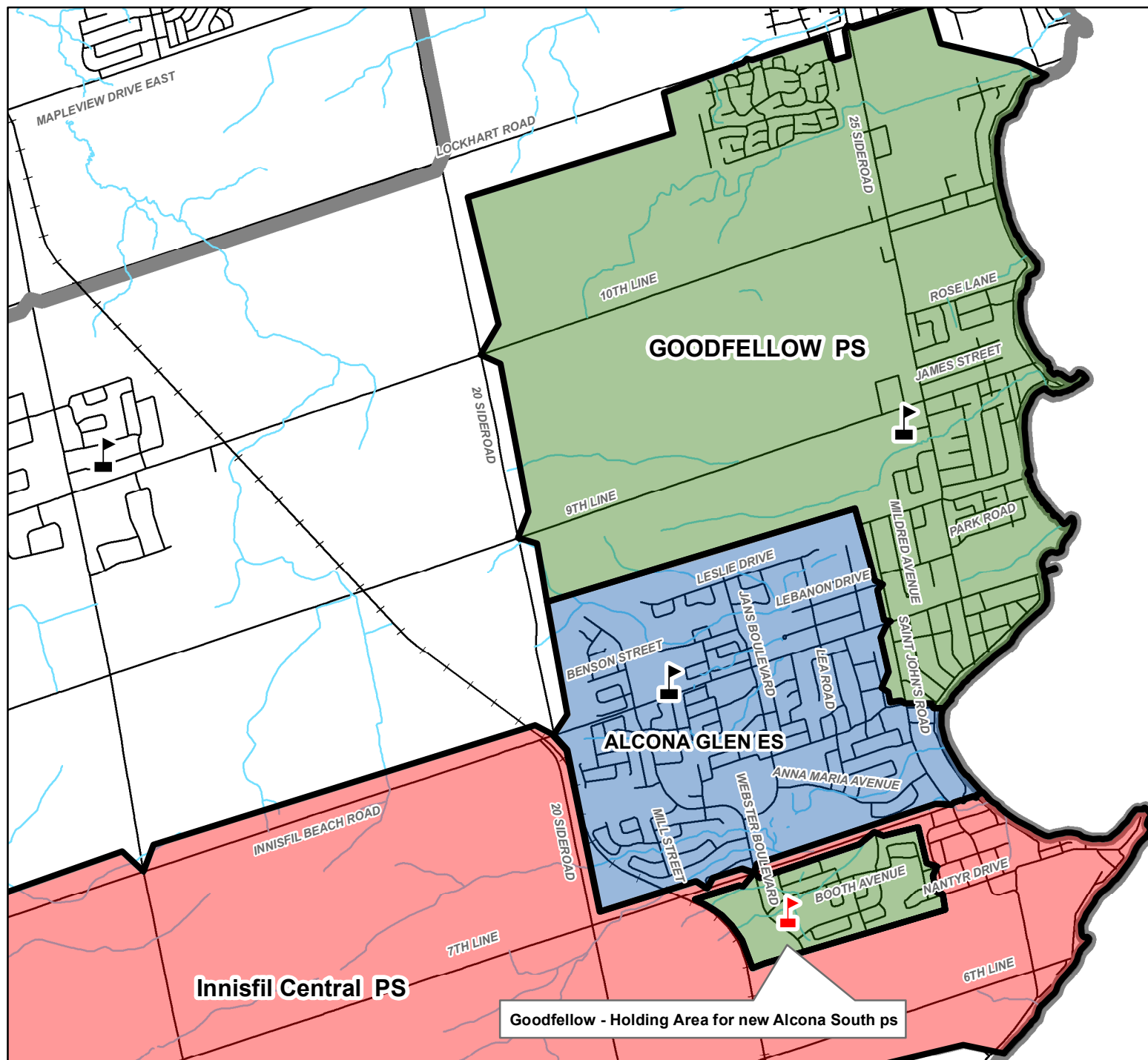
1. That the Business and Facilities Standing Committee recommend that the Board approve the attendance area for the new Alcona South ps, as set out in Report No. BF-D-2, Attendance Area Review (AAR): New Alcona South P.S., dated June 3, 2015.
2. That the Business and Facilities Standing Committee recommend that the Board approve the implementation of the attendance areas effective September 2016, as set out in Report No. BF-D-2, Attendance Area Review (AAR): New Alcona South P.S., dated June 3, 2015.

Respectfully submitted by:

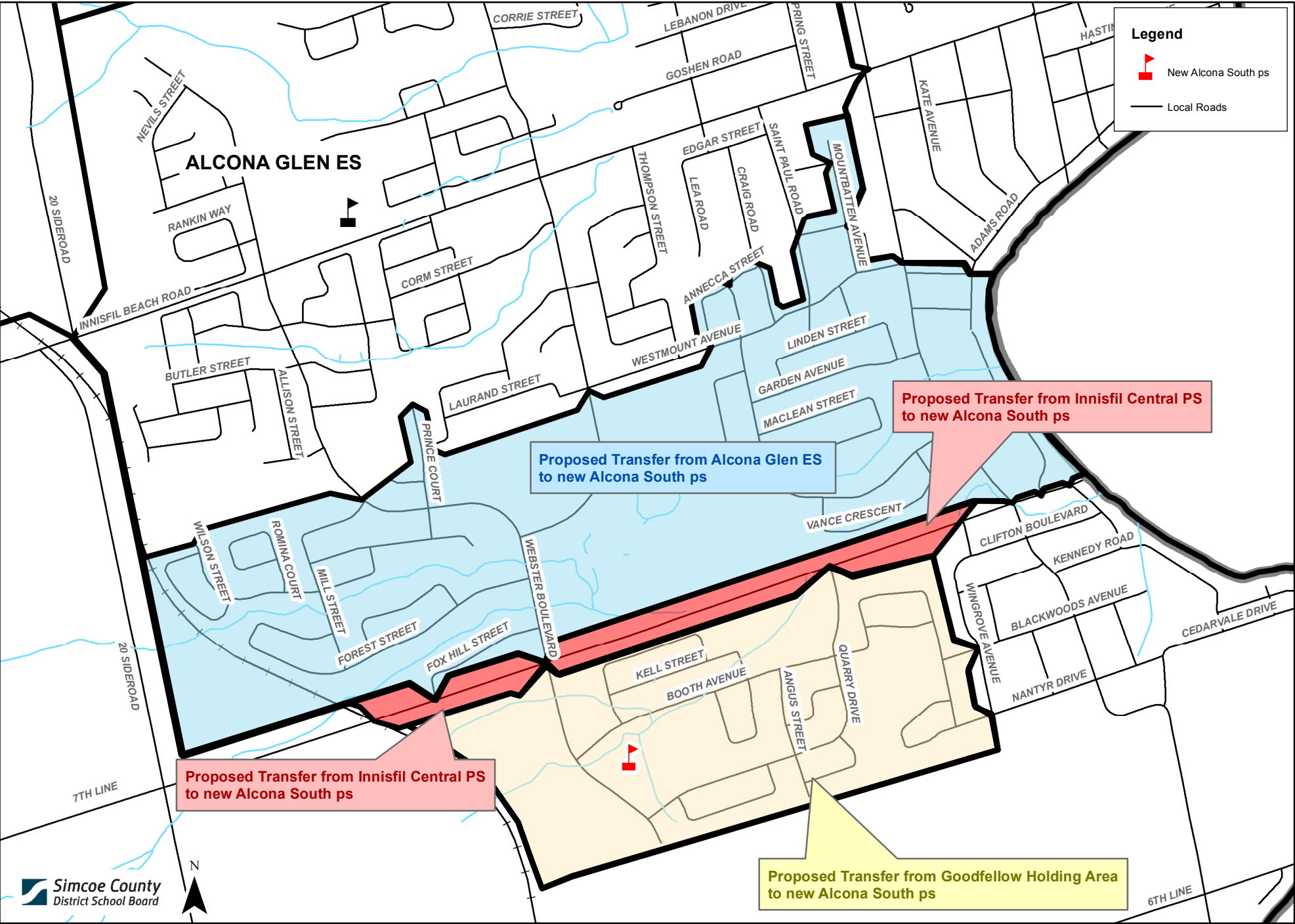
John Dance
Superintendent of Facility Services

June 3, 2015

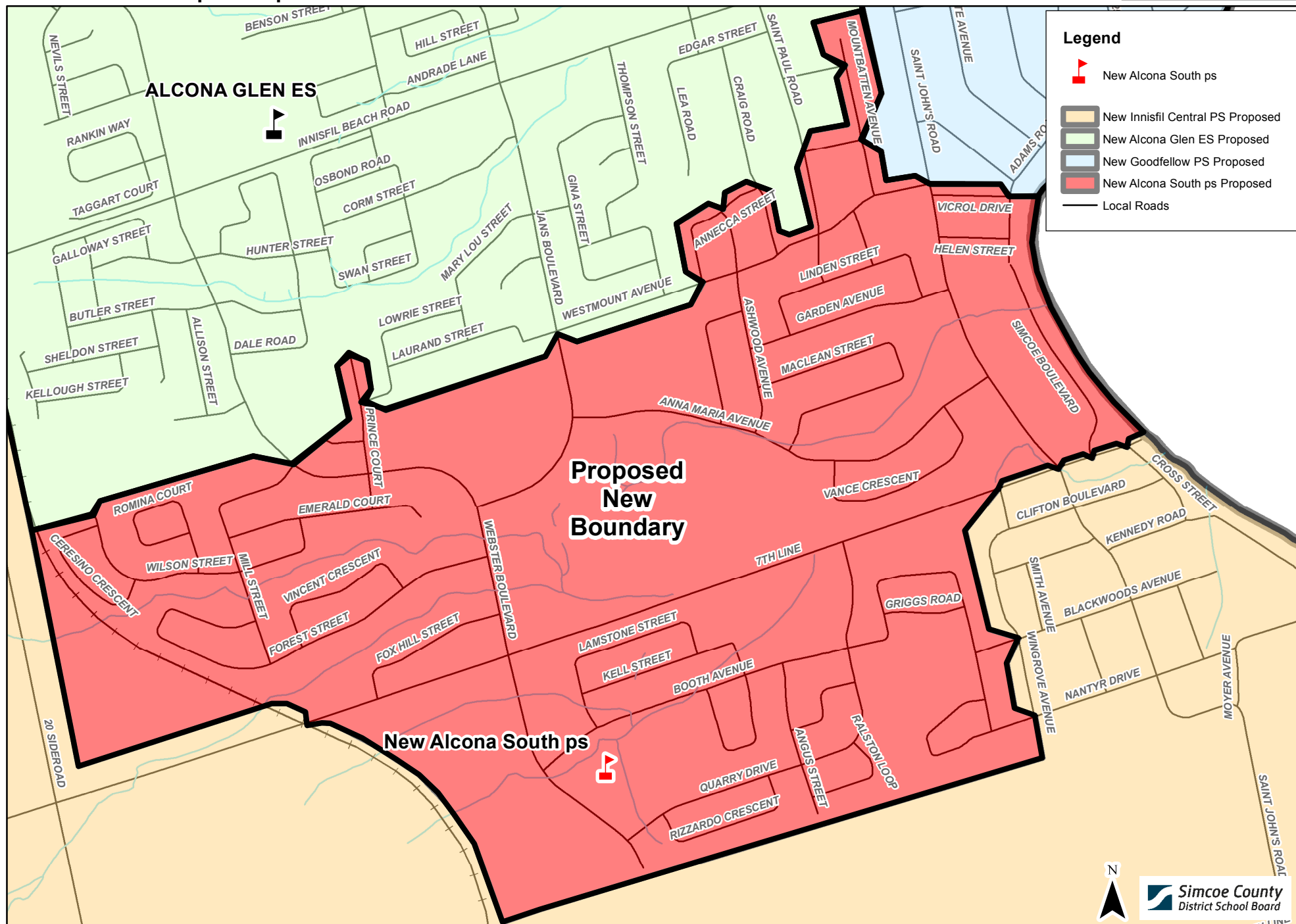
Current Attendance Areas



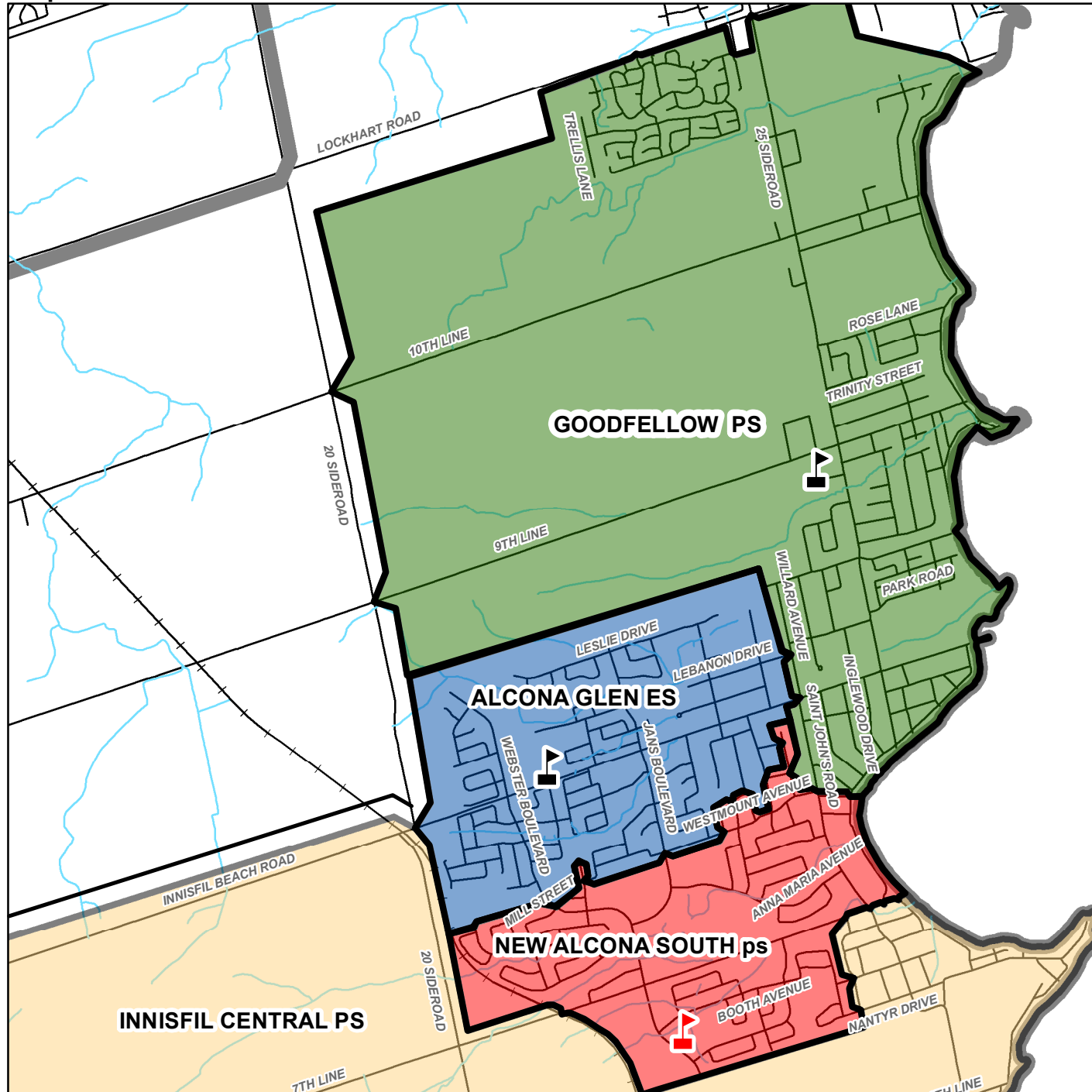
Proposed Areas of Transfer





New Alcona South ps - Proposed Attendance Area



Proposed Attendance Areas



Legend

-  New Alcona South ps
-  Local Roads



Alcona South ps Attendance Boundary Question and Answers:

When will the boundary change occur?

In September 2016, upon the opening of the new school.

My child is going into grade 8 in 2016, do they have to go to the new school?

No, Board practice is to permit all grade 8's to decide if they want to go to the new school or remain at their current school. Grade 8's wishing to stay at their current school will continue to have busing if eligible for transportation.

Is the French Immersion Program or the Extended French Program affected by this boundary change?

No, there are no changes to these programs. Busing to Goodfellow PS for French programming from the new boundaries will continue.

My older child attends the Extended French Program, can their younger sibling stay at Goodfellow PS, because now I will have children in two schools?

No, all English program children within the proposed new boundaries are to attend the new school.

My child has special needs, how will they be accommodated at the new school?

The board's Special Education team including the current school's staff will be involved in the transition planning in order to ensure that there is a seamless and supportive transition to the new school.

Will there be Before and After School Care at the new school?

Yes, a Before and After School Care program will be established for opening day. Once a childcare provider has been selected, communication will be sent home on how to register for the program.

What type of transitions are put into place to create this new school.

Your school principals have been working on exciting events for the next year to ensure students from each of the schools meet and are a part of creating the culture of the new school.

I live on the north side of the 7th Line, it is very busy and I am afraid of my child crossing the road!

The School Board has been in contact with the municipality ensuring there is a proper crossing put into place prior to the school opening at this intersection.

When will the new boundaries be decided?

Once input is received, a report will go to the Board to approve the new boundaries. This report will be presented to the board in May.

Will Alcona Glen ES and Goodfellow PS still be closed to out of area?

Yes, the schools will remain closed for the 2016/17 school year.

When will bell times be established?

Once the boundaries have been approved, the Simcoe County Student Transportation Consortium will review the new boundaries and determine bell times based upon busing needs.

Will there be an opportunity to provide feedback to the board?

Yes, feedback forms can be obtained at your school and/or available the night of the meeting (April 16th).

TO: The Chairperson and Members of the
Business and Facilities Standing Committee

FROM: Superintendent of Business Services

SUBJECT: **NEW POLICY NO. 2199 – FLAG PROTOCOL**

1. Background

In accordance with Ontario Regulation 298 made under the Education Act (1995) and with the Simcoe County District School Board Administrative Procedures, the Simcoe County District School Board approves the establishment of guidelines for flag protocol. This new policy is aligned with and supports the principles and expectations of the Ontario Regulation 298 under the Education Act.

2. Current Status

The proposed new Policy No. 2199 - Flag Protocol is attached as APPENDIX A.

RECOMMENDATION

That the Business and Facilities Standing Committee recommend that the Board approve the adoption of Policy No. 2199 – Flag Protocol, as set out in APPENDIX A of Report No. BF-D-3, New Policy No. 2199 – Flag Protocol, dated June 3, 2015.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

June 3, 2015

BOARD ADMINISTRATION 2100**FLAG PROTOCOL 2199**

1. Rationale

The Simcoe County District School Board approves the establishment of flag protocol in accordance with Ontario Regulation 298 made under the Education Act (1995) and with the Simcoe County District School Board Administrative Procedures.

2. Policy

It is the policy of Simcoe County District School Board that the Flag Protocol policy is aligned with and supports the principles and expectations of the Ontario Regulation 298 under the Education Act:

- (1) Every school shall fly both the National Flag of Canada and the Provincial Flag of Ontario on such occasions as the Board directs.
- (2) Every school shall display in the school, the National Flag of Canada and the Provincial Flag of Ontario.

3. Guidelines

- 3.1 Schools shall fly only the flags listed in Regulation 298.
- 3.2 Schools may, in addition to the flags mandated by Regulation 298, display in the school the Flags of the Provinces and Territories of Canada.
- 3.3 Community groups who permit school facilities, in accordance with Simcoe County District School Board Policy 2340 - Community Use of Facilities, may display the flag of their country of origin inside the room rented for the duration of their permit.
- 3.4 Flags are flown at half-mast in recognition of the death of prominent public figures, prominent community members, and other individuals. All flags at Simcoe County District School Board locations shall be flown at half-mast upon the direction of the Director of Education or designate. Flags would be flown at half-mast from sunrise to sunset.
- 3.5 Individual schools will fly their flag at half-mast to recognize the death of a current student or current staff member.
- 3.6 On Remembrance Day, flags at all Simcoe County District School Board schools and locations shall be flown at half-mast from sunrise until sunset as a sign of remembrance.
- 3.7 As a general rule, the National Flag of Canada should be displayed only in a manner befitting this important national symbol; it should not be subjected to indignity or displayed in a position inferior to any other flag or ensign. The Canadian flag always takes precedence over all other national flags when flown in Canada and should always fly on its own mast. All flags must be treated with dignity and respect at all times, in accordance with the following:

- 3.7.1 Flags should be regularly inspected for signs of wear and damage and shall be replaced when worn, noticeably faded or otherwise unfit for service.
- 3.7.2 When a flag becomes worn, noticeably faded or otherwise unfit for service, it must be disposed of according to Federal protocol.
- 3.7.3 When being raised or lowered, a flag should be prevented from touching or falling to the ground.
- 3.7.4 No flags, banners or pennants should be flown together on the same pole. At single pole locations the Canadian flag must fly alone.
- 3.7.5 Where possible the Canadian flag should be flown from the highest pole.
- 3.7.6 No flag should be larger than the Canadian flag.
- 3.8. If schools choose to display flags inside the building (for example, in the entrance or at an assembly or other special event) the Canadian flag must take precedence. When three flags are displayed, the Canadian flag should be at the centre. To an observer facing the display, the second-ranking flag (in order of precedence) is placed to the left of centre, and the other to the right. A common combination of flags is that of the Canadian flag with a provincial or territorial flag, and a municipal flag or an organization's banner. In such a case, the Canadian flag should be in the centre with the provincial/territorial flag to the left and the municipal flag/organization's banner to the right (to an observer facing the display).

When two flags (or more than three flags) are displayed, the position of honour is furthest to the left (to an observer facing the display). When three flags are flown, the position of honour is in the centre.

The order of precedence for flags is:

National Flag of Canada

Flags of other sovereign nations in alphabetical order (if applicable)

Flags of the provinces of Canada

Flags of the territories of Canada

Flags of municipalities/cities

Banners of organizations

4. Administrative Procedures

The Director of Education is authorized to provide the administrative procedures necessary to implement this policy.

ADOPTED JUNE 17, 2015

TO: The Chairperson and Members of the
Business and Facilities Standing Committee

FROM: Superintendent of Facility Services

SUBJECT: **CONTRACT AWARDS WITHIN APPROVED BUDGET**

1. **Background**

In accordance with the APM A2500-Purchasing Procedures, award of contract for the purchase of goods and services over \$100,000 will require Board approval after the competitive bid process if the bid exceeds the approved budget. When the bid is within the Board approved budget, award of contract will require the approval of the Director of Education or designate. Business Services will submit a monthly report to the Business and Facilities Standing Committee, for information, summarizing awarded contracts within approved budget.

2. **Current Status**

The following are awarded contracts within approved budget.

The successful bidder for **Tender No. 10218T, Nottawasaga & Creemore Public School Library Renovation** was submitted by Silver Birch Contracting Ltd., in the amount of \$162,608. A summary of tender responses received is outlined in APPENDIX A. The project cost is summarized on APPENDIX A-2.

The successful bidder for **Tender No. 10332T, Tecumseth South Central Public School, Mechanical Plant Upgrades** was submitted by H.S. St. Amant & Sons Inc. in the amount of \$404,400. A summary of tender responses received is outlined in APPENDIX B. The project cost is summarized on APPENDIX B-2.

The successful bidder for **Tender No. 10260T, Honourable Earl Rowe Public School, Mechanical & Fire Alarm Upgrades** was submitted by Stellar Mechanical Inc. in the amount of \$287,000. A summary of tender responses received is outlined in APPENDIX C. The project cost is summarized on APPENDIX C-2.

The successful bidder for **Tender No. 11062T, Innisdale Secondary School, Building Envelope Repair** was submitted by Shertine Construction Ltd., in the amount of \$431,900. A summary of tender responses received is outlined in APPENDIX D. The project cost is summarized on APPENDIX D-2.

The successful bidder for **Tender No. 11084T, Regent Park Public School, Childcare Renovation and Masonry Restoration** was submitted by Shertine Construction Ltd., in the amount of \$262,900. A summary of tender responses received is outlined in APPENDIX E. The project cost is summarized on APPENDIX E-2.

The successful bidder for **Tender No. 10986T, Angus Morrison Elementary School, Roof Replacement** was submitted by Crawford Roofing Corporation, in the amount of \$198,800. A summary of tender responses received is outlined in APPENDIX F. The project cost is summarized on APPENDIX F-2.

The successful bidder for **Tender No. 11065T, Banting Memorial High School, Tech Shop Renewal** was submitted by Silver Birch Contracting Ltd., in the amount of \$306,800. A summary of tender responses received is outlined in APPENDIX G. The project cost is summarized on APPENDIX G-2.

The successful bidder for **Tender No. 10776T, New Lowell Central Public School, Roof Replacement** was submitted by LaFleche Roofing (1992) Limited, in the amount of \$256,400. A summary of tender responses received is outlined in APPENDIX H. The project cost is summarized on APPENDIX H-2.

The successful bidder for **Tender No. 11095T, Orchard Park Public School, Building Envelope Upgrades** was submitted by Silver Birch Contracting Ltd., in the amount of \$438,800. A summary of tender responses received is outlined in APPENDIX I. The project cost is summarized on APPENDIX I-2.

3. Report Status

This report is provided for information.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

Request for Tender
Nottawasaga & Creemore Public School Library Renovation
2015-10218T

BIDDER'S NAME	Silver Birch Contracting Ltd. Schomberg, ON	Dawson Contracting (Barrie) Ltd. Barrie, ON	W.E. Marshall Construction (1986) Ltd. Collingwood, ON	Rutherford Contracting Aurora, ON	Shertine Construction Limited Collingwood, ON	W.S. Morgan Construction Ltd. Parry Sound, ON		
BID PRICE	\$ 162,608.00	\$ 173,299.00	\$ 174,700.00	\$ 183,205.00	\$ 183,490.00	\$ 219,600.00		

Date of Opening: Wednesday April 22, 2015

Compliant Tenders: 6

APPLICABLE TAXES NOT INCLUDED

REPORT NO. BF-I-1
APPENDIX A-2
JUNE 3, 2015

Nottawasaga & Creemore Public School - Library Renovation
Tender No. 10218T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender	\$162,608
2.	Contingency	\$16,261
3.	Professional Fees	\$32,000
4.	Miscellaneous	\$15,083
5.	Furniture & Equipment	\$27,000
6.	Net VAT Payable	\$5,464
	Total Project Cost	<hr/> \$258,416

Project Funding:
Annual Renewal

Budget Approval:
BF-D-1 May 7, 2014

Request for Tender
Tecumseth South Central Public School Mechanical Plant Upgrades
2015-10332T

BIDDER'S NAME	H.S. St. Amant & Sons Inc. Penetanguishene, ON	Western Mechanical Ltd. Barrie, ON						
BID PRICE	\$404,400.00	\$515,333.00						

Date of Opening: Wednesday April 22, 2015

Compliant Tenders: 2

APPLICABLE TAXES NOT INCLUDED

REPORT NO. BF-1-1
APPENDIX B
JUNE 3, 2015

REPORT NO. BF-I-1
APPENDIX B-2
JUNE 3, 2015

Tecumseth South Central Public School - Mechanical Plant Upgrades
Tender No. 10332T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender	\$404,400
2.	Contingency	\$38,418
3.	Professional Fees	\$40,714
4.	Miscellaneous	\$15,519
5.	Net VAT Payable	\$10,780
	Total Project Cost	<hr/> \$509,831

Project Funding:
Annual Renewal

Budget Approval:
BF-D-1 May 7, 2014

<p align="center">Request for Tender Honourable Earl Rowe Public School Mechanical & Fire Alarm Upgrades 2015-10260T</p>								
BIDDER'S NAME	Stellar Mechanical Inc. Toronto, ON	Sexton's Mechanical Limited Barrie, ON	Soan Mechanical Ltd. London, ON	H.S. St. Amant & Sons Inc. Penetanguishene, ON	Western Mechanical Electrical Millwright Services Limited Barrie, ON			
BID PRICE	\$ 287,000.00	\$ 358,400.00	\$ 369,860.00	Disqualified	Disqualified			
<p>Date of Opening: Thursday April 23, 2015</p> <p>Compliant Tenders: 3</p> <p>APPLICABLE TAXES NOT INCLUDED</p>								

REPORT NO. BF-I-1
APPENDIX C-2
JUNE 3, 2015

Honourable Earl Rowe Public School - Mechanical & Fire Alarm Upgrades
Tender No. 10260T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender	\$287,000
2.	Contingency	\$28,700
3.	Professional Fees	\$19,545
4.	Miscellaneous	\$10,390
5.	Net VAT Payable	\$7,466
	Total Project Cost	<hr/> \$353,101

Project Funding:
School Condition Improvement

Budget Approval:
BF-D-1 May 7, 2014

Request for Tender
Innisdale Secondary School Building Envelope Repair
2015-11062T

BIDDER'S NAME	Shertine Construction Collingwood, ON	Rutherford Contracting Aurora, ON	Silver Birch Contracting Ltd. Schomberg, ON	Les Bertram & Sons (1986) Ltd. Midhurst, ON	Deciantis Construction Ltd. Richmond Hill, ON			
BID PRICE	\$431,900.00	\$453,700.00	\$455,800.00	\$545,000.00	Withdraw Bid			

Date of Opening: Thursday April 23, 2015

Compliant Tenders: 5

APPLICABLE TAXES NOT INCLUDED

REPORT NO. BF-1-1
APPENDIX D
JUNE 3, 2015

REPORT NO. BF-I-1
APPENDIX D-2
JUNE 3, 2015

Innisdale Secondary School – Building Envelope Repair
Tender No. 11062T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender	\$431,900
2.	Contingency	\$43,190
3.	Professional Fees	\$62,404
4.	Miscellaneous	\$10,565
5.	Net VAT Payable	\$11,838
	Total Project Cost	<hr/> \$559,897

Project Funding:
School Condition Improvement

Budget Approval:
BF-D-1 May 7, 2014

Request for Tender
Regent Park Public School Childcare Renovation and Masonry Restoration
2015-11084T

BIDDER'S NAME	Shertine Construction Collingwood, ON	Dawson Contracting (Barrie) Ltd. Barrie, ON	Silver Birch Contracting Ltd. Schomberg, ON	Les Bertram & Sons (1985) Limited Midhurst, ON	W.S. Morgan Construction Ltd. Parry Sound, ON	Monteith Building Group Ltd. Orillia, ON		
BID PRICE	\$262,900.00	\$269,689.00	\$291,580.00	\$330,000.00	\$333,000.00	\$348,000.00		

Date of Opening: Friday April 24, 2015

Compliant Tenders: 6

APPLICABLE TAXES NOT INCLUDED

REPORT NO. BF-1-1
APPENDIX E
JUNE 3, 2015

REPORT NO. BF-I-1
APPENDIX E-2
JUNE 3, 2015

Regent Park Public School - Childcare Renovation and Masonry Restoration
Tender No. 11084T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender	\$262,900
2.	Contingency	\$19,718
3.	Professional Fees	\$31,012
4.	Miscellaneous	\$6,916
5.	Furniture & Equipment	\$5,000
6.	Net VAT Payable	\$7,032
	Total Project Cost	<hr/> \$332,578

Project Funding:
Annual Renewal
Child Care Retrofit Funding

Budget Approval:
BF-D-1 May 7, 2014
BF-D-2 May 1, 2013

Request for Tender
Angus Morrison Elementary School Roof Replacement
2015-10986T

BIDDER'S NAME	Crawford Roofing Corporation Toronto, ON	Provincial Industrial Roofing & Sheet Metal Company Limited Concord, ON	LaFleche Roofing (1992) Limited Orillia, ON	Atlas-Apex Roofing Inc. Etobicoke, ON	Seeback Roofing and Sheet Metal Limited Toronto, ON	Semple Gooder Roofing Corporation	Sproule Specialty Roofing Limited Toronto, ON	
BID PRICE	\$198,800.00	\$232,893.00	\$236,600.00	\$243,878.00	\$252,833.00	\$308,322.00	Disqualified	

Date of Opening: Tuesday April 28, 2015

Compliant Tenders: 6

APPLICABLE TAXES NOT INCLUDED

REPORT NO. BF-I-1
APPENDIX F-2
JUNE 3, 2015

Angus Morrison Elementary School - Roof Replacement
Tender No. 10986T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender	\$198,800
2.	Contingency	\$19,880
3.	Professional Fees	\$13,900
4.	Net VAT Payable	\$5,024
	Total Project Cost	<hr/> \$237,603

Project Funding:
Annual Renewal

Budget Approval:
BF-D-1 May 7, 2014

Request for Tender
Banting Memorial High School Tech Shop Renewal
2015-11065T

BIDDER'S NAME	Silver Birch Contracting Ltd. Schomberg, ON	Deciantis Construction Limited Richmond Hill, ON	Rutherford Contracting Ltd. Aurora, ON	Shertine Construction Limited Collingwood, ON	Les Bertram & Sons (1986) Ltd. Midhurst, ON	Brown Daniels Associates Inc. Toronto, ON		
BID PRICE	\$306,800.00	\$313,500.00	\$326,000.00	\$342,690.00	\$357,750.00	\$362,000.00		

Date of Opening: Tuesday April 28, 2015

Compliant Tenders: 6

APPLICABLE TAXES NOT INCLUDED

REPORT NO. BF-I-1
APPENDIX G-2
JUNE 3, 2015

Banting Memorial High School - Tech Shop Renewal
Tender No. 11065T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender	\$306,800
2.	Contingency	\$27,612
3.	Professional Fees	\$30,526
4.	Miscellaneous	\$3,516
5.	Furniture & Equipment	\$3,500
6.	Net VAT Payable	\$8,034
	Total Project Cost	<hr/> \$379,988

Project Funding:
School Condition Improvement

Budget Approval:
BF-D-1 May 7, 2014

Request for Tender
New Lowell Central Public School Roof Replacement
2015-10776T

BIDDER'S NAME	LaFleche Roofing (1992) Limited Orillia, ON	Crawford Roofing Corporation Toronto, ON	Atlas-Apex Roofing Inc. Etobicoke, ON	Seeback Roofing and Sheet Metal Limited Toronto, ON	Semple Gooder Roofing Corporation Toronto, ON	Sproule Specialty Roofing Limited Toronto, ON		
BID PRICE	\$256,400.00	\$258,000.00	\$273,615.00	\$291,741.00	\$338,270.00	Disqualified		

Date of Opening: Thursday April 30, 2015

Compliant Tenders: 5

APPLICABLE TAXES NOT INCLUDED

REPORT NO. BF-1-1
APPENDIX H
JUNE 3, 2015

REPORT NO. BF-I-1
APPENDIX H-2
JUNE 3, 2015

New Lowell Central Public School - Roof Replacement
Tender No. 10776T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender	\$256,400
2.	Contingency	\$25,640
3.	Professional Fees	\$20,626
4.	Net VAT Payable	\$6,538
	Total Project Cost	<hr/> \$309,204

Project Funding:
Annual Renewal

Budget Approval:
BF-D-1 May 7, 2014

<p align="center">Request for Tender Orchard Park Public School Building Envelope Upgrades 2015-11095T</p>								
BIDDER'S NAME	Silver Birch Contracting Ltd. Schomberg, ON	Shertine Construction Limited Collingwood, ON	Dawson Contracting (Barrie) Ltd. Barrie, ON	W S Morgan Construction Ltd. Parry Sound, ON	Monteith Building Group Ltd. Orillia, ON	W E Marshall Construction (1986) Ltd. Collingwood, ON	Les Bertram & Sons (1985) Ltd. Midhurst, ON	
BID PRICE	\$438,800.00	\$439,500.00	\$453,900.00	\$463,000.00	\$476,000.00	\$494,400.00	\$494,500.00	
<p>Date of Opening: May 7, 2015</p> <p>Compliant Tenders: 7</p> <p>APPLICABLE TAXES NOT INCLUDED</p>								

REPORT NO. BF-I-1
APPENDIX I-2
JUNE 3, 2015

Orchard Park Public School - Building Envelope Upgrades
Tender No. 11095T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender	\$438,800
2.	Contingency	\$79,955
3.	Professional Fees	\$43,650
4.	Miscellaneous	\$7,970
5.	Net VAT Payable	\$12,320
	Total Project Cost	<hr/> \$582,695

Project Funding:
Annual Renewal

Budget Approval:
BF-D-1 May 7, 2014

TO: The Chairperson and Members of the
Business and Facilities Standing Committee

FROM: Superintendent of Facility Services

SUBJECT: **SURPLUS PROPERTY UPDATE**

1. **Background**

Through the capital planning process, staff identifies and recommends properties to be deemed surplus to the board's needs. In addition to considering administrative, vacant, and soon-to-be vacant school sites, a Land Study of active school sites was completed in order to determine opportunities for severances of excess property not integral to the efficient operation, need and use of the board.

Once a property is declared surplus the board is free to dispose of the property as outlined in Ontario Regulation 444/98 (Disposal of Surplus Real Property). Circulations to the priority organizations and agencies listed below are performed simultaneously. If no Offers to Purchase are received from any of the organizations or agencies within 90 days from the date of circulation, the property may be offered for sale on the open market. If no disposition has taken place within three years of the expiration of the 90 day priority offering, the Board will be required to reaffirm disposition of the properties.

- (i) Conseil scolaire Viamonde;
- (ii) Simcoe Muskoka Catholic DSB;
- (iii) Conseil scolaire de Catholique Centre-Sud;
- (iv) Burkevale Protestant Separate School Board;
- (v) Georgian College;
- (vi) Collège Boreal d'arts appliqués et de technologie
- (vii) York University;
- (viii) The Crown in right of Ontario;
- (ix) The municipality in which the site is located;
- (x) The upper-tier municipality in which the site is located (if applicable);
- (xi) The Crown in right of Canada.

Board staff have initiated the disposition process, as per Ontario Regulation 444/98, for properties previously deemed surplus. These properties include Barrie Central Collegiate Institute, Fred C. Cook Elementary School (heritage building), Prince of Wales Public School and William B. Wright Memorial Public School. Staff are also in the early phases of preparations for disposition of the Collingwood bus garage and have also entered into a long term lease agreement with Quest Collegiate Institute at Wyebridge Public School, also deemed surplus to the board's needs.

At its regular meeting of March 25, 2015 the Board approved additional properties deemed surplus to the board's needs as set out in Report No. BF-D-7, Capital Plan – 2014, dated March 4, 2015. The properties were Alliston Union Public School (Albert St. location), Creemore Annex, OD/Park SS (ODCVI property), Penetanguishene Secondary School, Port McNicoll Public School and Waubaushene Elementary School.

2. Current Status

Board staff are currently fulfilling the requirements set out in Ontario Regulation 444/98 or are in negotiations relating to the properties outlined. Required preparatory steps are also commencing for the properties that have been declared surplus but have not yet begun the disposition process. These steps, anticipated to take several months to complete, include property surveys (if necessary), title searches, title corrections, appraisals, severances, and consideration of unique circumstances. Examples of unique circumstances being taken into consideration include analysis for the potential of short or long-term board/community use of Penetanguishene Secondary School and the examination of potential options for the memorial garden located at OD/Park Secondary School (ODCVI property). The table below outlines the status of surplus properties and when the disposition process began or is expected to begin.

Properties Deemed Surplus	Status	Disposition Commencement
William B Wright Memorial PS	Eligible Open Market - Negotiations in Progress	Nov. 2012
Wyebridge PS	Long term lease	Jul. 2013
Fred C Cook ES - heritage building	Eligible Open Market - Negotiations in Progress	Nov. 2014
Barrie Central CI	Considering Proposals as per Ont. Reg. 444/98	Dec. 2014
Prince of Wales PS	Considering Proposals as per Ont. Reg. 444/98	Dec. 2014
Alliston Union PS (Albert St location)	Preparing for Disposition	Summer 2016
Penetanguishene SS	Preparing for Disposition	Fall 2016
Port McNicoll PS	Preparing for Disposition	Fall 2016
Collingwood Bus Garage	Preparing for Disposition	Winter 2016
Creemore Annex	Preparing for Disposition	Winter 2016
OD/Park SS (ODCVI property)	Preparing for Disposition	Winter 2016
Waubashene ES	Preparing for Disposition	Winter 2016

3. Conclusion

Board staff are continuing to fulfill the requirements of Ontario Regulation 444/98 and negotiate with prospective purchasers regarding properties that have begun the disposition process. Staff will continue to update the Board as negotiations progress. It is expected that the remaining surplus properties will commence with the disposition process using a staggered approach beginning in the Winter of 2016 as outlined. At this time staff will be focusing on vacant, or soon-to-be vacant, administrative and school sites. Active school sites with potential surplus property will be examined in further detail at a later date.

4. Report Status

This report is provided for information.

Respectfully submitted by:

John Dance
Superintendent of Facility Services

June 3, 2015